

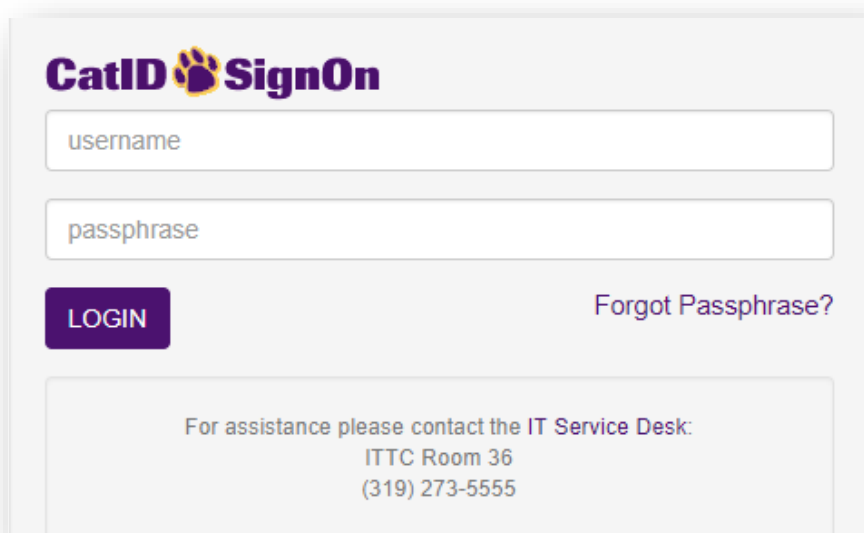
Faculty Interface Guide—Accessing Accommodate

The following is a guide from Student Accessibility Services (SAS) at the University of Northern Iowa (UNI) on how to access the faculty interface of Accommodate. You can access [the link for Accommodate](#) via the SAS website or from “Student Accommodations” in MyUNIverse under the My Faculty Center section.

Login

UNI Accommodate is synced with your UNI CatID. Your username and passphrase is the same as the one utilized for UNI email and MyUNIverse.

If you are already logged in to UNI email or MyUNIverse, you will not be prompted to re-enter your CatID. You will automatically be directed to the UNI Accommodate Home page.



The screenshot shows the CatID SignOn login interface. At the top, it features the 'CatID SignOn' logo with a paw print icon. Below the logo are two input fields: 'username' and 'passphrase'. A purple 'LOGIN' button is positioned to the left of a 'Forgot Passphrase?' link. At the bottom of the form, there is a text box providing contact information for the IT Service Desk: 'ITTC Room 36' and '(319) 273-5555'.

Toolbar

Once you are logged into Accommodate, the toolbar will appear at the top of the screen. Each tab in the toolbar contains important accommodation information.



Home

The **HOME** tab is the first page you will see when you log in to Accommodate. It has two sections—News Feed and Personal Profile.

University of Northern Iowa

Accommodate
by simplicity™


Home Accommodation Letters Courses Surveys Resources My Account

Welcome, Jenny A Lynes.

GETTING STARTED


- [Account Created](#)
- [Personal Profile](#)

NEWS FEED [Show Me](#)


 **ANNOUNCEMENT**
Welcome to Accommodate!
We are so excited to be bringing this to the students and faculty of the University of Northern Iowa. It is our goal to make this the best experience possible. If you have any questions or concerns about this system, please do not hesitate to reach out by emailing us at accessibilityservices@uni.edu or calling 319-273-2677.

In partnership,
Student Accessibility Services

NEWS FEED [Show Me](#)

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 **ANNOUNCEMENT**
Accommodate Training Opportunity
Looking for a more hands on experience while learning the ropes of Accommodate? Are you wanting to know more about the accommodation process? Good news! Student Accessibility Services will be offering several training sessions this summer and fall. Be checking your email and this newsfeed for upcoming training dates.

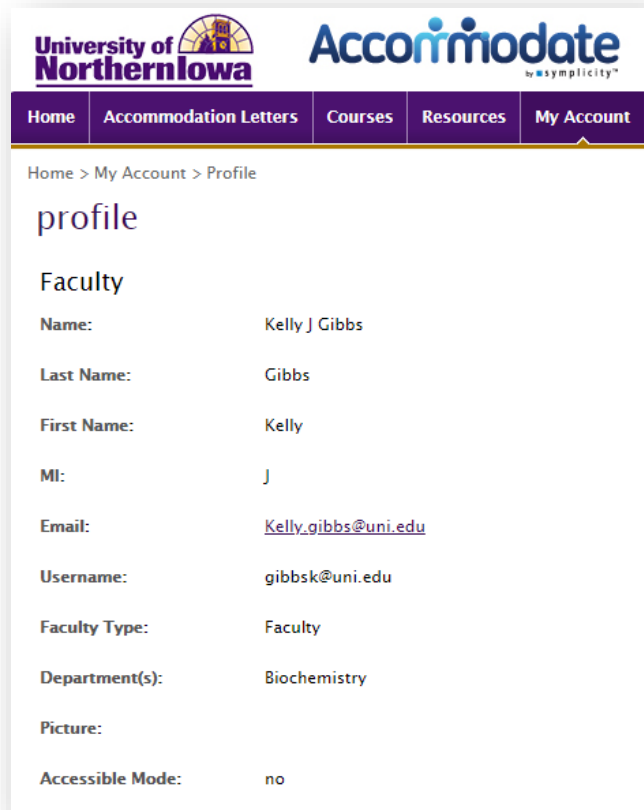
[View All Announcements](#)

News Feed

The News Feed section highlights announcements directly from SAS staff. They will contain important reminders and information regarding accommodations and future training opportunities. It is another way which SAS can communicate with and provide direct support to you.

Personal Profile

Select “Personal Profile” in the Getting Started section to access your personal profile. The Personal Profile section has your basic information, which is updated weekly from the UNI Directory. You are not able to make changes to these fields. Select the Home tab to return to the main screen.



The screenshot displays the 'Accommodate' interface for the University of Northern Iowa. At the top, there are logos for the University of Northern Iowa and 'Accommodate by simplicity'. Below the logos is a navigation menu with tabs for 'Home', 'Accommodation Letters', 'Courses', 'Resources', and 'My Account'. The 'My Account' tab is selected. The main content area shows the breadcrumb 'Home > My Account > Profile' and the title 'profile'. Underneath, the 'Faculty' section lists the following information:

Name:	Kelly J Gibbs
Last Name:	Gibbs
First Name:	Kelly
MI:	J
Email:	Kelly.gibbs@uni.edu
Username:	gibbsk@uni.edu
Faculty Type:	Faculty
Department(s):	Biochemistry
Picture:	
Accessible Mode:	no